

## Community Advisory Committee

Wednesday, January 17, 2024

10:00 a.m. - 12:00 p.m.

### Call to Order

Ariel Harman Holmes, Chairperson, 10:00 a.m.

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### Pledge of Allegiance

Liliana Silva Barrera, CAC member, led the Pledge of Allegiance.

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### Public Comment

Public Comment was offered by Paul Robak, Parliamentarian  
there was no public comment.

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### CAC Chairperson's Report

Ariel Harman Holmes, Chairperson shared the following information:

Ms. Holmes spoke about the subcommittee meeting that took place on January 10th. She highlighted some topics of discussion such as:

- The need to bridge information between Regional Centers with CAC especially with the African American SPED community.
  - Raising more awareness about the CAC by having Parent Ambassadors speak at Town Halls, District level meetings and providing surveys.
  - More communication and resources for parents.
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### Division of Special Education (DSE) Update

Dr. Jose Soto, Interim Executive Director and Kristin Lambert, Administrator

Division of Special Education gave an update on the following:

- Kristin Lambert reported that there have been over 40,000 IEP meetings so far this year.
  - LPAC is set to review SELPA plan (training videos provided in link)
  - Ms. Lambert discussed parent workshops: "Exploring IEP Options" and "Wellness For Parents" (provided link for both workshops)
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### Roll Call/ Establish Quorum

Erika Howell, Secretary, conducted Roll Call. She welcomed our two new representatives that moved from the alternate status, Amanda Mc Faline and Veronica Montano Sanchez. Alternates were seated in place of any representative. A quorum was established with 32 voting members.

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### Action Item

Ariel Harman Holmes, Chairperson, asked members to review the December 6, 2023 minutes. She reminded members about the protocol for submitting corrections to the minutes. Ariel Holmes ask if there was a motion to approve the December 6, 2023 minutes, Kelly Bedford moved to approve the December 6, 2023 minutes with any deletion, correction, and or additions. The motion was seconded by Bryan Davis. Chairperson Holmes as for discussion on

on the motion. A vote was taken, there were 30 in favor, 0 against, 0 abstained and 0 no responses.

The motion passed.

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### **Presentation: Students with Disabilities and Section 504**

Dr. Joseph Green, Administrative Coordinator Office of Student Civil Rights provided an overview of students with disabilities and Section 504. Members were asked to review the video prior to the meeting and asked to submit questions for Dr. Green to address during the meeting. Lilia Moran, Compliance Coordinator facilitated a presentation on how to conduct a question and answer segment efficiently and professionally.

During Dr. Green's presentation, he talked about the differences between an IEP and a 504 plan. He described a 504 plan as being geared toward ensuring a student has equitable access to a learning environment while an IEP focuses on educational benefits and often includes services. Dr. Green talked about which students qualify for a 504 plan and the process. After his presentation, Dr Green addressed questions from CAC members that were submitted prior.

A few questions that were addressed were:

- How does a transition happen for a student with a 504 plan to an IEP and vice versa?
- Does the "Search and Serve" only address students with a 504 plan?
- Can a 504 plan be done in a reasonable time frame?
- Why are students with 504 plans and drug addictions overlooked?

Ariel Harman Holmes offered to provide a Google.doc so that more comments from members could be collected and addressed more in depth.

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### **Appointment Committee Establishment**

Kelly Bedford, Training and Education and Ingrid Levy, Public Relations were pleased to announce the Appointment Committee has been established for the 2024 school year. There are 6 parent members who will serve on this committee who completed the interest form to possibly serve on the appointment committee. They meet all the requirements that were discussed in our last meeting. All eligible parent members were contacted via email and or phone call. They thanked all of those that completed the Google form. Those that were selected will be notified by SFACE by the end of the week. Ingrid Levy reported that all seats had been filled.

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### **CAC Subcommittee Updates**

Each subcommittee Chairperson was given 2 minutes to provide an update:

Kelly Bedford, Co-Chairperson for African American Students with IEP

- Kelly reported that African American students with IEP are now a "standing committee".
- It is imperative that there is more transparency with the information provided to parents.
- There's a need for more parent education highlighting their rights in the classroom.
- Would like to generate a resource directory to provide parents with information to navigate their needs.

## **IEP Training and Education**

Kelly Bedford, Co-Chairperson

- I Want to focus on Internal Communication and Collaboration.
- Doing more work to educate parents on services available for their students.

## **Bylaws**

Paul Robak, Subcommittee Chairperson and Parliamentarian

- I Want to bring Bylaw language into format.
- Wants to ensure that members are prepared before subcommittee meetings.

## **Planning, Monitoring and Evaluating**

Ariel Harman Holmes, Subcommittee Co-Chairperson

- Spoke of the importance of information being captured.
- She plans to discuss ways to use data from non-profit organizations/ districts.
- Interest in building a committee based on these concerns.

## **Parent Ambassador**

Ingrid Levy, Subcommittee Chairperson

- Spoke of outreach to parents and community on what CAC is all about.
- She welcomed new members to join this subcommittee.

## **Legislation**

Anna Carrion, Subcommittee Chairperson

Wants to continue to educate new and seasoned members on legislative roles and how they impact special education.

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## **Office of Student, Family and Community Engagement (SFACE)**

Antonio Plascencia, Engagement Officer gave an update on the following:

- Diane Panossian spoke about encouraging students to get a free MetroCard and Sora (soraapp.com) app.
  - There will be a refresher on Parliamentary procedures. There will be more information to come in "save the date".
  - LAUSD Family Academy Equity Course Pathways Course (7 session course) This is adult education, and the first class starts January 18, 2024.
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## **New business for possible action at future meetings**

Bryan Davis, Co-Chairperson

Mr. Davis asked the committee if anyone had any topics to discuss in future meetings. Carl Petersen, CAC member, asked to discuss possibly forming an ad hoc committee to oversee special education centers and special day classes. Kelly Bedford responded by asking him if he had a framework around his idea for support and invited him to join the next Officer Agenda meeting to discuss ideas.

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## **Announcements**

Ingrid Levy, Public Relations, the following announcements were made:

- Ms Levy announced the upcoming meetings, dates and times  
CAC Subcommittee Meeting  
Wednesday March 6, 2024  
Time: 10:00 a.m.- 11:30 a.m.  
  
CAC Business Meeting  
Wednesday February 21, 2024  
Time: 10:00 a.m. -12:00 p.m.
- March 8th Elections are coming up and she encouraged all to register to vote in that election.
- Conference Attendance  
\*CABE (California Association for Bilingual Education)  
\*Black Family Summit  
\*All Titles Conference  
(the deadline to register is January 19, 2024)

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## **Action Item**

Ariel Harman Holmes, Chairperson

Ms Holmes thanked all in attendance and adjourned the meeting at 12:00 p.m.

Respectfully submitted by,  
Erika Howell



